



Observership Program

Application Checklist 2022–2023

Required Application Components

The online application can be found [here](#).

- Complete Online Application and Upload the Required Documents Listed Below**
 - The required documents are detailed below (CV, statement of purpose, letter of support, and recent photograph).
 - The required documents must be submitted in PDF format.
- Curriculum Vitae (CV)**
 - 1-2 pages in length, includes dates and locations of your education and employment.
- Statement of Purpose (SOP)**
 - 1 page in length and includes your detailed learning objectives for the observership and how the observership will contribute to your professional development and career goals.
- Letter of Support from Home Institution (LOS)**
 - This letter must be from the institution where you are currently studying, training, or practicing. This letter must be signed, dated, and submitted on official letterhead of the institution.
- Recent Photograph**
- English Requirement**
 - All observers at BCH, must be fluent in written and oral English and will be required to complete a phone interview prior to the

After Submitting Your Application

- Confirm that you have successfully submitted your application by viewing the status in the [Application Dashboard](#).
- Add Observership.Program@childrens.harvard.edu to your email address book or safe senders list to ensure you receive all Boston Children's Hospital correspondence.
- Check your application status in the [Application Dashboard](#) for updates.



Observership Program

Application and Registration Checklist 2022–2023

Registration Requirements for Accepted Applicants

The following will be requested if your observership is approved. Instructions for submitting these documents will be provided upon acceptance.

- Online Data Request Form
- Signed Observer Expectations Form
- Human Resources and Occupational Health Services Clearance
 - You will be asked to provide a copy of your immunization records.
 - This includes proof of COVID-19 vaccination.
- Program Fee (If Applicable)
- Proof of Health Insurance
- Photo-copy of Visa and Passport
- Background Investigation
- CORI Investigation (If Applicable)